

Whitehead Memorial Museum



Pavilion Rental



Pavilion

Off-Site Business Meeting, Retirement Party, Birthday Party,
Over Night Camp-out, Quinceaneras, Family Reunion.....

The Whitehead Memorial Museum doesn't just cater weddings.
Any Event you have planned, we have the perfect place and can
cater your party, meeting or class.

Let us help you look good for your boss or family. Give us a
call and we will make your next part, meeting, class or
event a success.



Whitehead Memorial Museum

1308 South Main Street
Del Rio, TX 78840
(830)774-7568

Pavilion Rental Contract

Rental contract is on a reservation basis only, by and between Whitehead Memorial Museum, a non-profit corporation of the City of Del Rio and Val Verde County, acting by and through the Director of the Association for the Director of the Whitehead Memorial Museum, hereinafter called "LESSOR" fully described below:

FULL NAME OF LEESEE: _____

ADDRESS: _____

TELEPHONE(S): _____

FUNCTION TYPE: _____ #OF PEOPLE EXPECTED _____

DATE OF FUNCTION: _____ FUNCTION TIME: _____

A Non-refundable fee of \$150.00 must be paid in full at time of reservation for the use of the Pavilion. All rentals are rain or shine. No refund will be given due to inclement weather. _____(INT)

"LESSOR" will set-up 40 chairs and four (4) 8ft tables . And trash cans with liners. Any other items must be rented. _____ (INT)

Rental time for Pavilion is two (2) hours only. Each additional hour will be \$75.00. _____(INT)

Persons setting up for or attend your function are not permitted to tour the museum without paying the admittance fee. _____(INT)

All items brought onto the museum grounds are to be removed by the "LESSEE" at the end of the function. "LESSEE" will be responsible for the cleanup. _____(INT)

The "LESSOR" is not responsible for ANY lost, stolen, or damaged property. "LESSEE" will pay for ALL damages prior to leaving the museum grounds. _____(INT)

No big bands are permitted. All music will be discontinued at 12:00pm. The "LESSOR" will control the volume of music. Pictures/video may be taken by museum staff for promotional use., _____ (Initial)

Alcohol is permitted on museum grounds, but the "LESSEE is responsible for following local and state alcohol consumption laws. _____ (INT)

The "LESSEE" will be assessed a \$25.00 service charge on each returned check. _____(Initial)

I HAVE READ, UNDERSTAND AND AGREE TO ALL THE CONDITIONS OF THIS CONTRACT:

LESSEE

LESSOR

DATE

DATE